

HETHERSGILL PARISH COUNCIL

Minutes of a Meeting held on Tuesday 23rd July 2019 in the Parish Hall, Hethersgill at 7.30pm

Present A Sisson (Chair), S Barrett, A Gash, F Heaton, A Oswin, and C Williams

ACTION

901/19 Apologies for Absence

Apologies were received from City Cllrs D Shepherd and V Tarbitt. County/City Cllr J Mallinson.

902/19 Cllr N Elliott

A minute's silence was held to pay respect to the late Cllr N Elliott who passed away suddenly. Flowers had been sent from the Council to his widow and his contribution to the Parish Council and to many organisations within the community of Hethersgill, was acknowledged.

903/19 Minutes of the Annual Meeting of the Parish Council held on 21st May 2019

Resolved that the Chairman be authorised to sign the minutes of the last Parish Council meeting as a true record.

904/19 Request for Dispensations

No requests were received.

905/19 Declarations of Interest

No declarations of interest were made.

906/19 Public Participation

No members of the public, City or County Council were present.

907/19 Administrative Matters

907.1 Broadband

Cllr Barret informed members that a community fibre partnership request had been submitted from nineteen houses, four of which that are within the Hethersgill parish boundary. The figure also includes nine businesses. An estimate for the installation of fibre broadband will be provided for the group and a voucher scheme for contribution for each house will be available.

907.2 Kirklington Hall

It was noted that the planning officer at Carlisle City Council remains in contact with the owners and is pressing for a meeting to discuss planning considerations. It was noted that no further complaints had been received and that the Council hopes that matters can be resolved successfully soon.

907.3 Public Participation at Meetings

The lack of attendance at meetings by members of the public was noted as disappointing although it was confirmed it was not unusual. It was agreed that the householder pack, as discussed below, might be one way of increasing participation and further ideas are to be formulated.

907.4 New Householder Pack

Consideration was given to the production of the above, to be given to any new residents when moving into the parish, and for display on the website. A launch evening could be held to showcase the booklet when completed.

Resolved: To proceed with the publication of the above. An initial planning meeting to be held on Thursday 12 September at 7.30pm. Non-Cllrs are welcome to be involved.

**AS, CW,
AG, AO,
SK**

Signed (Chairman).....
17 September 2019

907.5 Vacancies

It was agreed that Cllrs should approach suitable residents and ask them to contact the Clerk prior to 9th September should they wish to stand.

Resolved: Clerk to proceed with the display of the official vacancy notification documentation.

SK

907.6 Clerk's Computer

Resolved: To proceed with the purchase of a replacement laptop for the Clerk at a cost of £399 inclusive of VAT.

SK

907.7 The Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018

It was noted that the above regulations require compliance. Work had been authorised to amend the website and the Clerk will continue to work on a necessary accessibility statement.

SK

907.8 Natural Nature Reserve, Bolton Fell Moss

It was noted that the above status has now been officially declared and an event was held for the press to launch the new boardwalk area installed. It was noted that Natural England planned to place an interpretation panel in the area to advertise the Nature Reserve and had requested assistance in its placement.

Resolved: To suggest that the interpretation panel be considered in conjunction with the Village Hall Management Committee, with directional signage indicating its position at the crossroads.

SK

908/19 Planning Matters

19/0490 Land East of Hethersgill Village Hall, Hethersgill, Carlisle, CA6 6EP - Erection of Agricultural Building

Resolved that no representations be submitted.

SK

19/0549 Lodge Hill, Hethersgill, Carlisle, CA6 6HW - Erection of Agricultural Building for Cattle

Resolved that no representations be submitted.

SK

909/19 Highways Matters

No matters were raised to report. It was requested that a schedule of works be provided from Highways so that unnecessary complaints can be avoided.

Resolved: To request a copy of planned maintenance works in the area, should one be available.

SK

910/19 Finance Matters**910.1 Statement of Accounts to 30th June 2019**

Resolved: To receive and note the statement of accounts to date which had been circulated alongside the agenda. The balance at bank at 30 June was £11,322.64.

910.2 Payments

Resolved to approve authorise two councillors to sign to approve payments as follows:

Sarah Kyle, July salary, £223.08

Sarah Kyle, August salary, £223.08

HMRC, July/August PAYE, £111.60

Kierweb, website amendments, £15.00

At Home PC, laptop plus software, £399.00

Sarah Kyle, reimbursements, £40.93

910.3 Bank Mandate/Signatories

Resolved to remove H Kay, G Houston and N Elliott from the mandate and include Cllr Sisson and Cllr Oswin, along with Cllr Heaton as authorised signatories.

SK

Signed (Chairman).....

17 September 2019

911/19 Councillor Matters

Cllr Oswin informed members that the Brampton and Beyond Community Trust were holding a “Friends Event” on 29th July and that Cllrs could attend should they wish.

912/19 Schedule of Correspondence, notices and publications

A schedule of notices and publications received since the last meeting and not otherwise on the agenda were received and noted. The Clerk to circulate information on composting and VE day.

SK**913/19 Date of Next Meeting**

Resolved that the next meeting of the Parish Council be held on Tuesday 17th September 2019 in the Parish Hall, Hethersgill at 7.30pm.

There being no further business the Chairman closed the meeting at 8.25pm.

DRAFT

Signed (Chairman).....
17 September 2019